

## Contacts checklist

You may be unaware of the number of companies or organisations who may have your postal address, it is important to remember to inform these people of your forthcoming change of address. Any you may have accidentally omitted can be informed after you receive your re-directed post from your old address.

We have created a checklist, not necessarily in order of importance, below to help with the move.

<b>Name</b>	<b>Phone no.</b>	<b>Reference</b>	<b>Actioned</b>
Bank			
Building society			
Life insurance			
Home insurance			
Residency card			
Community			
Lawyer			
Social security / Health insurance			
Car insurance			
Vehicle licencing certificate			
Savings accounts			
Credit cards			
Store cards			
Family			

<b>Name</b>	<b>Phone no.</b>	<b>Reference</b>	<b>Actioned</b>
Friends			
Employer			
Revenue			
Loan providers			
Gas			
Agua y servicios			
Sevillana			
Local health centre			
Doctor			
Dentist			
Optician			
Post office (re-direct mail)			
Phone company			
Mobile phone			
Cable / satellite company			
Schools			
Library			
Vet			
Internet service provider			

Name	Phone no.	Reference	Actioned
Publications / subscriptions			
Gyms, sports and social clubs			
Trade unions			
Professional bodies			
Pension provider (if appropriate)			
Accountant			